



INTERAGENCY AGREEMENT
Between
WASHINGTON STATE PARKS AND RECREATION COMMISSION
And
KARCHER CREEK SEWER DISTRICT



AGREEMENT# IA 709-008

THIS AGREEMENT is made and entered into by and between the Washington State Parks and Recreation Commission, hereinafter referred to as "PARKS," and Karcher Creek Sewer District hereinafter referred to as the "CONTRACTOR".

IT IS THE PURPOSE OF THIS AGREEMENT to provide the professional expertise that does not exist within the limited staff availability of PARKS and that the CONTRACTOR can perform on a mutually beneficial basis.

THEREFORE, IT IS MUTUALLY AGREED THAT:

STATEMENT OF WORK

The CONTRACTOR shall furnish the necessary personnel, equipment, material, and/or services and otherwise do all things necessary for or incidental to the performance of the work set forth in **Exhibit "A"** attached hereto and incorporated herein.

PERIOD OF PERFORMANCE

Subject to its other provisions, the period of performance of this Agreement shall commence on the date signed by PARKS, and be complete on June 30, 2009, unless terminated sooner as provided herein. Agreement shall automatically expire on June 30, 2009, unless otherwise extended by written amendment.

PAYMENT

Compensation for the work provided in accordance with this agreement has been established under the terms of RCW 39.34.130. The parties have estimated that the cost of accomplishing the work herein will not exceed **Ten Thousand and No/100ths Dollars (\$10,000.00)**. Payment for satisfactory performance of the work shall not exceed this amount unless the parties mutually agree to a higher amount prior to the commencement of any work which will cause the maximum payment to be exceeded. Compensation for services shall be based on the following rates and in accordance with the following terms, or as set forth in accordance with the amounts and terms detailed in **Exhibit "A"**, scope of services, which is attached hereto and incorporated herein.

BILLING PROCEDURE

The CONTRACTOR shall submit invoices no more often than monthly. Payment to the CONTRACTOR for approved and completed work will be made by warrant or account transfer by PARKS within 30 days of receipt of the invoice. Upon expiration of the contract, any claim for payment not already made shall be submitted within 30 days after the expiration date or the end of

the fiscal year, whichever is earlier.

RECORDS MAINTENANCE

The parties to this contract shall each maintain books, records, documents and other evidence which sufficiently and properly reflect all direct and indirect costs expended by either party in the performance of the services described herein. These records shall be subject to inspection, review or audit by personnel of both parties, other personnel duly authorized by either party, the Office of the State Auditor, and federal officials so authorized by law. All books, records, documents, and other material relevant to this Agreement will be retained for six years after expiration and the Office of the State Auditor, federal auditors, and any persons duly authorized by the parties shall have full access and the right to examine any of these materials during this period.

Records and other documents, in any medium, furnished by one party to this agreement to the other party, will remain the property of the furnishing party, unless otherwise agreed. The receiving party will not disclose or make available this material to any third parties without first giving notice to the furnishing party and giving it a reasonable opportunity to respond. Each party will utilize reasonable security procedures and protections to assure that records and documents provided by the other party are not erroneously disclosed to third parties.

RIGHTS IN DATA

Unless otherwise provided, data which originates from this Agreement shall be "works for hire" as defined by the U.S. Copyright Act of 1976 and shall be owned by PARKS. Data shall include, but not be limited to, reports, documents, pamphlets, advertisements, books magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. Ownership includes the right to copyright, patent, register, and the ability to transfer these rights.

INDEPENDENT CAPACITY

The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

AGREEMENT ALTERATIONS AND AMENDMENTS

This agreement may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

TERMINATION

Either party may terminate this Agreement upon 30 days' prior written notification to the other party. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

TERMINATION FOR CAUSE

If for any cause, either party does not fulfill in a timely and proper manner its obligations under this Agreement, or if either party violates any of these terms and conditions, the aggrieved party will give the other party written notice of such failure or violation. The responsible party will be given the opportunity to correct the violation or failure within 15 working days. If failure or violation is not corrected, this Agreement may be terminated immediately by written notice of the aggrieved party to the other.

DISPUTES

In the event that a dispute arises under this Agreement, it shall be determined by a Dispute Board in the following manner: Each party to this agreement shall appoint one member to the Dispute Board. The members so appointed shall jointly appoint an additional member to the Dispute Board. The Dispute Board shall review the facts, contract terms and applicable statutes and rules and make a determination of the dispute. The determination of the Dispute Board shall be final and binding on the parties hereto. As an alternative to this process, either of the parties may request intervention by the Governor, as provided by RCW 43.17.330, in which event the Governor's process will control.

GOVERNANCE

This contract is entered into pursuant to and under the authority granted by the laws of the state of Washington and any applicable federal laws. The provisions of this agreement shall be construed to conform to those laws.

In the event of an inconsistency in the terms of this Agreement, or between its terms and any applicable statute or rule, the inconsistency shall be resolved by giving precedence in the following order:

- a. applicable state and federal statutes and rules;
- b. statement of work; and
- c. any other provisions of the agreement, including materials incorporated by reference.

ASSIGNMENT

The work to be provided under this Agreement, and any claim arising thereunder, is not assignable or delegable by either party in whole or in part, without the express prior written consent of the other party, which consent shall not be unreasonably withheld.

WAIVER

A failure by either party to exercise its rights under this agreement shall not preclude that party from subsequent exercise of such rights and shall not constitute a waiver of any other rights under this Agreement unless stated to be such in a writing signed by an authorized representative of the party and attached to the original Agreement.

SEVERABILITY

If any provision of this Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Agreement which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this agreement, and to this end the provisions of this Agreement are declared to be severable.

ALL WRITINGS CONTAINED HEREIN

This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

PROJECT MANAGEMENT

The project representative for each of the parties shall be responsible for and shall be the contact person for all communications and billings regarding the performance of this Agreement.

The Project Representative for CONTRACTOR is:

John Poppe, Karcher Creek Sewer District Plant Manager, (360) 876-2545

The Project Representative for PARKS is:

Dale Broyles, Facilities Preservation Manager, (360) 902-8543

IN WITNESS WHEREOF, the parties have executed this Agreement.

**Washington State Parks and
Recreation Commission**

Karcher Creek Sewer District

By: _____

By: _____

Title: Assistant Director, WSPRC

Title: Lawrence J. Curles, General Manager

Date: _____

Date: _____

Approved As To Form:
Mark Schumock
Asst. Attorney General
02/20/07

Exhibit "A"

Scope of Services

Washington State Parks and Recreation Commission (PARKS) and Karcher Creek Sewer District (CONTRACTOR) have met and discussed the wastewater treatment needs of the Blake Island State Park site. Parks seeks technical assistance and the CONTRACTOR is willing to provide technical assistance for the operation and maintenance of the wastewater treatment system.

SCOPE OF SERVICES DETAIL:

CONTRACTOR has the licensed personnel, certified laboratory, and most tools and equipment to operate and maintain the wastewater treatment system for the island. CONTRACTOR will provide the following:

- Inspection of the wastewater treatment systems on Blake Island to determine the condition of the system and recommended improvements.
- Technical assistance in the operation of the Blake Island wastewater system.
- Technical assistance in improving the Blake Island wastewater system.

The first priority would be to inspect the Blake Island wastewater treatment system to determine how well it is functioning and to recommend any systems improvements for consideration by PARKS.

The second priority would be for CONTRACTOR to work with PARKS to implement any improvements agreed to and funded by PARKS for the Blake Island wastewater treatment systems. The exact timing of this scheduling would be mutually agreed to by both CONTRACTOR and PARKS. Under no circumstance is work to proceed on implementation of any improvements without benefit of an amendment to this agreement. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

The third priority would be to assist in operating the existing Blake Island wastewater treatment systems and to respond to emergencies. CONTRACTOR would respond as soon as possible, if CONTRACTOR's duties did not detain its personnel.

PARKS would be responsible for providing travel for the CONTRACTOR's personnel to and from Blake Island back to Manchester State Park, or other mutually agreed upon location.

PARKS shall remain responsible for the Blake Island wastewater treatment facility.

SCHEDULE OF ACTIVITY:

Initial Site Cleanup and Develop Action Plan:

This will include travel, site cleanup, and on-site meeting with PARKS' representative(s). This will include a draft document for describing current and future activities.

25 hrs at \$50/hr = \$1,250.00

Weekly site visits:

It is anticipated that one employee of CONTRACTOR will visit the site for 6 hours per week, in addition to any time requiring the Plant Manager.

One person

6 hrs at \$50/hr = \$300/week

Trip reports each week. The hours may be reduced once the system is optimized.

Monthly Lab testing:

It is anticipated that samples will be taken on a monthly basis.

\$100 per month for routine BOD, TS, and Ammonia. The Lab Technician time shall not be charged for this routine testing.

For any other testing, personnel, laboratory costs, and any other relevant associated costs shall be charged without a markup by CONTRACTOR.

TECHNICAL STAFF:

Electrician, Instrument Technician, Laboratory Technician, Maintenance Technician, Laborer, administrative support, etc. if additional time is required other than weekly visit.

The 2007 wage for CONTRACTOR's personnel would be \$50.00 per hour per person. This billable hourly wage would be adjusted by any annual cost of living adjustment authorized by CONTRACTOR for its employees.

EMERGENCY RESPONSE:

\$75.00 per hour per person. This billable hourly wage would be adjusted by any annual cost of living adjustment authorized by CONTRACTOR for its employees.

END OF SCOPE OF SERVICES

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